

NOTIFICATON OF UNION DESIGNEE FOR STEP 3 RESPONSE

TO: Labor Relations Officer for (agency) _____

FROM: Chapter President (name) _____

RE: Union Designee for Step 3 Response

DATE: _____

The following local chapter officer has been designated by the Union to receive a copy of all Step 3 responses:

Name: _____

Title: _____

Address to mail: _____

City, State, & Zip: _____