



WORKING OUT OF CLASSIFICATION APPEAL TO ARBITRATION



STATE OF OHIO – OCSEA AFSCME, LOCAL 11 AFL-CIO

IMMEDIATELY MAIL TO THE OFFICE OF GENERAL COUNSEL IF NO ANSWER IS RECEIVED WITHIN 35 DAYS OF THE FILING OF THE WOC GRIEVANCE OR IF THE ANSWER IS UNSATISFACTORY.

TO: OCSEA Office of General Counsel
Working-Out-of Classification Section
390 Worthington Rd., Suite A
Westerville, OH 43082

FROM: Grievant Name: _____

Phone Numbers: Work _____ Home _____

Grievance Number: _____

Steward (Person Filling Out Form): _____

Steward's Phone Numbers: Work _____ Home _____

DATE: _____

I am enclosing the following documentation pertaining to this grievance:

___ Grievance Form (Must include last 4 digits of Social Security Number)

___ Agency/OCB Response

___ Information in Support of Union's Position

___ Information Submitted by the Employer in Support of its Position

Signature: _____ Date: _____

THIS FORM IS TO USED FOR ARTICLE 19 GRIEVANCES ONLY