

# REQUEST FOR COST SAVINGS DAYS (CSDs) EQUALIZATION

July 1, 2009 - June 30, 2010

Please note the following employees are not eligible for equalization:

- BU EEs in 3, 4, 5, and 10.
- Overtime exempt EEs in pay range 15 or above on the E-1

Name:		Employee ID:	
Work Phone #:		Supervisor:	
Job Classification:			
Agency/Work Location:			

scale, working in the Governor's Office, or who are annually paid \$63,814 or above on the E-2 scale or through their appointing authority's ability to set compensation.

Bargaining Unit

(If you are a bargaining unit employee, please list your bargaining unit number.)

List dates you were prevented from taking a CSD and explain why you believe you were prevented by your employer from taking your CSDs. Also, explain if you attempted to reschedule your CSDs and were prevented from doing so. (Please attach additional information if necessary)

**REQUEST FOR COST SAVINGS DAYS (CSDs) EQUALIZATION**

July 1, 2009 - June 30, 2010

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Signature

Date

This form must be received by **July 7, 2010** in order to be considered. Please submit by mail or fax (hand deliveries will not be accepted) to:

The Office of Collective Bargaining  
100 East Broad Street, 14<sup>th</sup> Floor  
Columbus, Ohio 43215  
Fax: 614-644-0991