



Ohio Department of Rehabilitation and Correction


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Ted Strickland, Governor

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Terry Collins, Director

TO: Charles Williamson, Corrections Assembly President

FROM: Terry J. Collins, Director 

DATE: September 21, 2009

SUBJECT: Cost Savings Recommendations

On August 18, 2009, you submitted OCSEA's recommendations for cost savings. The recommendations included staffing proposals for the Bureau of Sentence Computation, Corrections Training Academy, and institutional operations involving custody supervision and unit management.

As you are aware, the DRC has been evaluating staffing levels and the table of organization for the past few years and we anticipate that this level of review will continue into the foreseeable future. Based upon OCSEA's recommendations, the ongoing work of the Joint Budget Committee, and input and advice from many staff within DRC, we have concluded that it is beneficial to increase standardization of staffing patterns throughout the DRC. Therefore, I greatly appreciate your proposals to assist us in moving toward standardization and the agency will consider each of your recommendations as we continue to examine every area of the DRC table of organization. Below, I will briefly address each of the areas in your report.

Bureau of Sentence Computation – In the near future, we will be looking closely at the classifications, both exempt and bargaining unit, in BOSC and the institutional Record Offices.

Corrections Training Academy – We are continuing to review the exempt positions at CTA as part of the Central Office staff reductions.

Captains and Lieutenants – The Office of Prisons is reviewing the number of Custody Supervisor positions at each prison in an attempt to standardize the supervisor table of organization across the agency. We are using your input as well as looking at staffing models in other jurisdictions. However, the DRC has no interest in eliminating the Captain classification.

Unit Management – The Office of Prisons is also reviewing the unit management table of organization in each prison to increase standardization. This includes the appropriate classifications for the Unit Management Administrator and the appropriate numbers of unit staff members. The DRC is not currently interested in eliminating unit management or converting to a social service model at our lower security prisons.

Thank you for submitting the OCSEA Recommendations for Cost Savings. We will reference your proposals as we continue to streamline the DRC table of organization.

c.c. E. Moore, Assistant Director
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