

# UBBN

UNION  
BULLETIN  
BOARD  
NETWORK

390 WORTHINGTON RD.  
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MAY 21, 2008



## Taking classes with the help of Union Education Trust?



**Don't be surprised by  
unnecessary taxes next year.**

Find out ahead of time  
whether your class qualifies  
for a tax exemption.

### DO YOUR HOMEWORK. GET THE FACTS.

To determine whether your class is work-related, UET participants can submit an "Educational Benefit Tax Exemption Form" at the time they apply for their voucher or reimbursement.

To download this form:

- Go to [www.uedtrust.org](http://www.uedtrust.org)
- Call UET Customer Service at 866-436-7900
- Send an email request to [support@uedtrust.org](mailto:support@uedtrust.org)

*THEN...*

**1**  
COMPLETE THE  
EDUCATIONAL  
BENEFIT TAX  
EXEMPTION FORM  
WHEN YOU APPLY FOR  
UET VOUCHER OR  
REIMBURSEMENT.

**2**  
TAKE THE  
EDUCATIONAL  
BENEFIT TAX  
EXEMPTION FORM TO  
YOUR AGENCY'S HR  
DEPARTMENT FOR A  
SIGNATURE.

**3**  
SUBMIT YOUR  
SIGNED FORM TO  
UET WITHIN 30 DAYS  
FROM THE DATE YOU  
APPLY FOR YOUR  
VOUCHER OR  
REIMBURSEMENT.

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